



February 2022

Dear Parents/Carers,

We are delighted that you have chosen to register your child for Nursery admissions 2022. St. Bede C.E. Primary Academy Nursery has a reputation for providing outstanding education and we look forward to welcoming your child. We offer places on a first come first served basis, with full-time sessions allocated first.

Nursery is open from 9:00am until 3:00pm, Monday to Friday, for 38 weeks of the year. There are five fully qualified staff with a ratio of one adult to seven children. All families are eligible for 15 hours free childcare and below are a list of options to suit your family's needs:

- **FULL-TIME place with 30 hours free child care:** Families must apply for the additional 15 hours funding and provide the Academy with a 30-hour code and National Insurance number. ***A full-time place will only be allocated once this information has been received and eligibility of funding has been checked*** (for more information please see attached 30-hour code matrix or click on the following link <https://www.gov.uk/30-hours-free-childcare>); ***if a 30-hour code is not valid until the following term, full nursery fees will be charged.*** School lunches are not included and will cost £11.00 per week, or alternatively your child can bring a Packed Lunch.
- **FULL-TIME place without 30 hours free child care:** This will cost £99.50 per week including a school lunch, or £88.50 per week if your child brings a Packed Lunch.
- **PART-TIME place:** Mon (all day), Tue (all day) and Wed mornings: children will stay for lunch on Mon, Tue & Wed, which will cost £6.60 per week for school lunches, or alternatively your child can bring a Packed Lunch.
- **PART-TIME place:** Wed (afternoon), Thu (all day) and Fri (all day): children will stay for lunch on Thu & Fri, which will cost £4.40 per week for school lunches, or alternatively your child can bring a Packed Lunch.

Families wanting to extend the school day can also access Morris Green 'Out of School Club', located on the school site. This can be arranged separately.

If you are interested in any of the above options, please indicate your preference by clicking on the following link to complete our online Admissions Form by **Friday 25<sup>th</sup> February 2022.**

<https://forms.office.com/r/5WkMEFg7CB>

**CONTINUED ON NEXT PAGE ...**

**Learning, Caring, Growing Together**

**Head of School:** Mrs S. Rostron **Co-Head of School:** Mrs A. Black

St Bede Primary Academy, Morris Green Lane, Bolton, BL3 3LJ

Telephone: 01204 61899 Website: [www.stbedeacademy.org](http://www.stbedeacademy.org) Company Registered Number: 07628909

## OPEN EVENINGS

Once you have completed our online Admissions Form, we would like to invite you to one of our Open Evenings; please make a note of the following dates in your diary:

Full-time place            Tuesday 29th March, 4:00pm – 5:00pm

Part-time place            Thursday 31st March, 4:00pm – 5:00pm

These Open Evenings are for **parents/carers only** (not children) and we will discuss with you the sessions you have requested, check funding eligibility where required, as well as talk you through how our Nursery operates; our policies & procedures; first day expectations etc. and also introduce you to Tapestry (our online learning journal).

If you would like any further information or have any questions, please contact the school on 01204 61899, or send an email to [parents@stbedeacademy.org](mailto:parents@stbedeacademy.org), directing enquiries to Mrs Drake, Miss Whittle or Mrs Woods.

We look forward to you accepting a place in our Nursery and joining our family at St. Bede.

Yours sincerely,

Mrs S Rostron & Mrs A Black  
Co-Heads of School

Mrs M Drake  
Early Years Assistant Headteacher

Mrs C Woods  
Office Manager &  
Admissions Co-ordinator

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